

**Minutes of Broughton High School Parent Council  
Management Group  
9<sup>th</sup> December 2008**

Present:	Alan Ness, Ally McCabe, Carolyn Godfrey, David Martin, Fiona Duck, Geoff Brown, Graeme Robertson, Hugh Duffy, Iain Macdonald, Janene Reid, Lesley Johnston, Mariana Forsyth, Ruth Gray, Samantha Hand. and Tom Christie	
Item		Action
1)	<b>Welcome and apologies</b>	
	Geoff Brown welcomed everyone to the meeting.	
	Apologies. Received from; Arthur McIvor, Morag Riley and Stuart McIvor.	
2)	<b>Minutes of last meeting (29 Oct 08)</b>	
	Accepted.	
3)	<b>Matters arising;</b>	
	See following items.	
3a)	<b>Appointment of auditor(s)</b>	
	The Audit of the '200' account is complete, while the BA account auditor has requested copies of the Constitution and pertinent Minutes. These will be provided by Fiona Duck.	FD
3b)	<b>SPTC membership</b>	
	The Chair and the Treasurer will liaise and ensure this is adopted as soon as is practical. Ongoing.	GB KH
4)	<b>Communications and Broughton Association updates</b>	
	<ul style="list-style-type: none"> <li>• S1 Questionnaire</li> </ul>	
	Tom Christie created a summary spreadsheet of the (48) responses and he distributed copies and briefed the meeting. While the level of response was good, there is considerable room for improvement. Consideration will be given, in this current year, to proposals in order to achieve the desired better response from the parents of the 2009 S1 intake.	All
	<ul style="list-style-type: none"> <li>• BHS PC website</li> </ul>	
	The comments requested at the last meeting have been fed back to Tom Christie, and he in turn has had them incorporated.	
	<ul style="list-style-type: none"> <li>• Broughton Association</li> </ul>	
	The 14/Nov/08 Music Quiz event was very successful.	
	<ul style="list-style-type: none"> <li>• Parents Evenings</li> </ul>	
	PC support is needed and it provides an excellent opportunity for the PC to recruit other parents - necessary to avoid, in future, the Music Quiz organisational overload where the burden had 'fallen on too few shoulders'!	All
	<b>S4 Wed 14/Jan/09, S2 Tue 24/Mar/09, S1 Tue 26/May/09, S3 Thu 4/Jun/09</b>	

5)	<b>Edinburgh Parent Council Network</b>	
	The action to pursue the opportunity of the 'Buy At' website, (that could be used to contribute to BA / school funding) is ongoing.	GB RF KS
6)	<b>Head teacher's report</b>	
	Lesley Johnston provided the BHS PC with information on a number of relevant topics, including; promising reports on the University link for next year and the JET programme; the 4 <sup>th</sup> year Prelims and good behaviour; pupil attendance / exclusions; the projected reduction in the S1 2009 intake at BHS and the current number of 'surplus' school pupil places across the whole of Edinburgh. She concluded on the concerns with respect to the threatened budget cuts. On this final subject Lesley provided the meeting with a good level of detail, and summarised by reiterating her 30/Sep/08 meeting statement that unless there was 100% staff attendance then no further saving is possible.	
7)	<b>PPP2 and school opening</b>	
	It was confirmed that the contractors had committed to the 'Target Service Availability Date' (TSAD) of Friday 20 <sup>th</sup> February 2009, and they have instigated a more intensive work pattern to achieve such.  Lesley Johnston handed out the attached draft February 2009 planner, and briefed meeting on various aspects of the new school building, in general. She then gave everyone a preview of her Power Point 'new building' presentation that she will now 'roll out' to the pupils.	
8)	<b>C.C.W.P.</b>	
	Graeme Robertson did attend the Consultative Committee with Parents (CCWP) on 4 <sup>th</sup> November 2008. As expected 'Budgets' was the 'big issue'. Amongst the other topics, at the meeting, the subject of ORACLE was raised and predictions of savings were made, but there was insufficient granularity to be convinced of the savings at 'school level'.  David Martin will attend the next meeting in January 2009.	DM
9)	<b>AOCB</b>	
	<ul style="list-style-type: none"> <li>• Alan Ness and Hugh Duffy enquired about the detail of the Ski Trip. Lesley Johnston will ask the organisers to clarify the matter.</li> <li>• Janene Reid raised a concern, that had filtered back through the pupils, with respect to asbestos in the old building. She was assured that the contractors were fully aware of its existence and had the handling of such included in their plans, for the demolition of the current building. Also that any possible issue arising from it would have no affect whatsoever on the progress of the new school building.</li> <li>• Geoff Brown thanked everyone for attending the meeting.</li> </ul>	LJ
12)	<b>Date of next meeting(s) –</b>	
	The next full BHS PC meeting date will be Tuesday 20 <sup>th</sup> January 2009.  Dates for other meetings will be arranged as necessary and possible; around the move to the new building.	All