

**Minutes of Broughton High School Parent Council Meeting
(28th October 2009)**

Present: Alan Ness, Arthur Mclvor, Carolyn Godfrey, David Martin, Iain Macdonald, Lesley Johnston, Mariana Forsyth, Morag Riley, Samantha Hand and Tom Christie.

Item		Action
1)	Welcome and apologies.	
	The BHS Parent Council Chair, Arthur Mclvor, welcomed everyone.	
	Apologies were received from Eilidh Steele, Graeme Robertson, Hugh Duffy, Ruth Gray, Head Boy & Head Girl and Councillors Iain Whyte, Lesley Hinds, and Tim McKay.	
2)	Minutes of last meeting.	
	PC Meeting (25 th August 2009) - see Matters arising; otherwise Accepted.	
	PC AGM (15 th September 2009) two updates, otherwise Accepted: <ul style="list-style-type: none"> • Section 1 now reflects the fact that Councillor Tim McKay had tendered an apology for absence, and • in Section 10 the words 'BHS Parent Council' were added to the office bearer titles, for clarification. Arthur Mclvor reiterated his / the Parent Council's gratitude for the quality effort applied by Naomi Crowley to ensure that the finance records were in good order, both in time for the AGM and for moving forward into this year.	
3)	Matters arising:	
	The two following (3 a & b) items have been carried across from the last PC meeting. The action on the former transferring to the new incumbent Officers, and the latter carried across to align with the new staff's preferences.	
3a)	Accounts related actions (ref. PC Meeting 25/Aug/09, section 3)	
	The previous Chair had reported that sufficient work had been done to maintain the 'Charitable Status', although the return for the year to June 2009 is now due. This will require a summary report as well as the accounts and have to be submitted with 9 months of the year end.	AM NC
3b)	Staff / timing of parents' evenings (ref. PC Meeting 25/Aug/09, section 3)	
	The Head Teacher will consult the staff again on the timing of parents' evenings, as the old data is out of date and staffing has changed considerably since the last survey. (Although there are bank hours to cover parents evenings Lesley would prefer to keep some of them in the bank to allow for increased performances etc.) Once this is completed she will bring proposals to the BHS PC.	LJ
3c)	Appointment of Auditor (ref. PC AGM 15/Sep/09 section 6)	
	This action is noted in this forum, as it is due for completion in November 2009.	GR
4)	Sub Group reports	
	<ul style="list-style-type: none"> • Communications BHS PC website You can find it here:- http://www.bhspc.org.uk/	
	Tom Christie briefed the meeting on the issues, highlighted in the attached minutes 'Comms_minutes_061009' from the 6/Oct/09 sub group meeting.	
	<ul style="list-style-type: none"> • Broughton Association David Martin briefed the meeting on the issues highlighted in the attached 'BA notes and actions 91027' from the previous evening's meeting.	
	<ul style="list-style-type: none"> • Management Support Alan Ness briefed the meeting on the issues highlighted in the attached 'Minutes of Broughton High School Parent Council MNGMT 91013'.	

5)	Head teacher's report	
	Over and above the issues contained in the Management Support Group report Lesley Johnston expressed her concern on the difficulties of the 'severe budget constraints' and the 'internet access pipe'. On a more positive note she gave the meeting a comprehensive brief on the Curriculum for Excellence 'Broughton Time Line'. Additionally, Lesley sought and got Parent Council approval for the proposed innovative approach to Pupil Detention for minor level of misdemeanour.	
6)	Public Private Partnership Project 2 (PPP2) and (formal) school opening	
	<ul style="list-style-type: none"> The snagging list is still being worked through. There is currently a major item of concern relating to the lack of good temperature control in the Home Economics area. Arrangements are in place for the formal opening of the school on the 4th November 2009 and although a greater pupil involvement would have been desirable, there is confidence that all will run smoothly on the day. 	
7)	Consultative Committee with Parents (CCWP)	
	Katie Sturgeon will attend on behalf of BHS PC and may be further supported by another of the BHS PC Management Support Group.	
8)	Royston closure consultation - Broughton High School Parent Council response	
	The BHS PC response has been submitted. Arthur McIvor informed the meeting that Graeme Robertson should be commended for the work that he had applied to the creation of this response.	
9)	Any Other Competent Business (AOCB)	
	Various issues were raised and discussed, with the Head Teacher; including the Hockey team, the basis of Merit awards, possible constraints in practical participation of Chemistry work and the lack of feedback on the 'Absence phone line system'. The Head Teacher informed the meeting that she would want to obtain more information on the last two issues.	LJ
	<p>The Chair:</p> <ul style="list-style-type: none"> requested information on the number of PC members per pupil class year and was informed that the 'BHS PC Contact list' has the necessary detail; he briefed the meeting on the general (received) Correspondence and distributed it as appropriate; finally he declared that he would welcome any feedback on the new format for the meeting. 	All
10)	Date of next meeting – 24th February 2010	
	Although a strong objection has been lodged with respect to the BHS PC meeting being held on a Wednesday evening, the ruling was that the date has now been set. (While this may be inconvenient to some, no matter which evening is set the likelihood is that would be problematic to others.)	All
	The Chair requested that those providing the sub group minutes / notes took an action to ensure that, in future, their current material is available for distribution with the Agenda at least one week prior to the meeting.	DM GR TC

Appendix																																									
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